

International hires - **All fields are required. This information will be used for PISA Intake forms.**

Post Doc Request Form

Please check: New Extension

Section 1: Candidate Information			
Surname/Last name			
Given/First Name			
Middle Initial			
Home Address			
US Mailing Address (if available)			
Email Address			
Date of Birth (MM/DD/YYYY)			
Gender			
Section 2: Appointment Information			
Type of Appointment			
Duration of Appointment	Start Date		
	End Date		
Funding	Employment Type		
	AY/FY Salary Rate	\$	
	AY Summer Support (# of Months)		
	Total Annual Salary	\$	
	Salary Funding Source		
	Order		
	WBSE		
	Government Funded?	Yes	No
Provide a brief description of what the candidate will be doing at Purdue. (Include Title of Research Projects)			
Faculty Name			
Faculty Email Address			
International Information			
International (Visa) Fees	Current Visa Status	Expected Visa Status	
	Order/WBSE		
Is this person from Cuba, Iran, North Korea, Sudan, or Syria?		Yes	No
Is this person physically located in China, Iran, Schengen Europe, UK, Ireland, or Brazil?		Yes	No
Worksites locations: on campus off campus	Contract or MOU between PU and visitor institution?	Yes	No
Bldg: Lab:			
Additional locations?: Be specific.			
English Proficiency Verification: Employee's home institution is in _____ (country) where English is designated as an official language - OR - I verified Employee's English proficiency in an interview on _____ (date) at _____ (time) lasting _____ (duration)			
Interviewer's Signature:			
Section 3: Payroll Center Use Only			
Position Number			
Job Requisition Number			
Ticket Number			
PUID / Alias			
Payroll Information Completed By	Name:		
	Date:		
Offer Letter Sent to Dept Contact	Initial:		