Meeting was held in LWSN 1142 and attended by 23 faculty and staff as well as the Dean and Angie Teel as recorder.

The meeting began with a welcome from the Dean and an overview of where the process stands today:

- The dean had hoped that we would be a bit along in the process, but things always take a bit longer than initially thought.
- There are nine working groups and each has been given a charge and a list of questions to consider related to the topic. It is not expected that the questions will be completely answered, but that they would provide a starting point for discussion.
- Each working group has been asked for a brief report of their work by the end of the semester along with a list of potential action items. The next step will be to begin knitting these individual sections into an overall draft of the strategic plan.
- The reports will be shared with the SPGG and leadership team before being released to the college for inputs. The goal is to have refined reports by the middle of the spring semester.

The attendees were then asked for their inputs:

- One individual serving on a working group indicated that they have found the interactions with the group interesting. It has been enlightening to learn about what others in different departments are doing.
- It seems that if we are able to all get on the same page, it might be easier to do a better job of moving forward together.

Additional listening sessions will be scheduled for the spring semester.